

# BOULDER VALLEY PUBLIC SCHOOLS



Transportation Department  
Transportation Director

Richard Young  
Director

## TRANSPORTATION DEPARTMENT

720-561-5125

### APPLICATION FOR AVAILABLE SPACE BUSING

In accordance with School Board Policy EEA, students who are open enrolled, not normally eligible for transportation, or attending a special program within a building may apply for available space on buses.

- This form should be resubmitted **EVERY SCHOOL YEAR** due to changes in routes and student loads.
- **NO** new stops or services will be implemented to accommodate space available students. Because no space will be created to meet requests, **NOT ALL STUDENTS REQUESTING SPACE MAY BE ACCOMMODATED.** In the event there are more applications for available space than is actually available on a bus, a random drawing of applications will be used to determine which applications will be approved.
- Due to changes in student populations, programs, and other factors which affect the number of students riding the bus, approval to ride the bus on a space available basis may be revoked at any time.
- This form must be returned to the BVSD Transportation Department at 6500 Arapahoe Rd., Boulder, CO 80303 or may be faxed to 720-561-5219 or emailed to: [trans.helpdesk@bvsd.org](mailto:trans.helpdesk@bvsd.org)
- Applications are accepted until September 10 of each school year. **Notification of application approval will be made on or about September 15<sup>th</sup>.** This date allows the department to stabilize the eligible pupil loads on our buses in order to establish how many seats may be available.
- **NO SPACE AVAILABLE STUDENTS SHALL RIDE A BUS UNTIL NOTIFIED THAT THEIR APPLICATION FOR AVAILABLE SPACE BUSING HAS BEEN APPROVED.**
- Students riding as Space Available status who require car seats or other special equipment must furnish their own equipment which must be inspected and approved by the Transportation Department prior to riding the bus.
- Riding the bus is a privilege and can be denied or revoked due to poor behavior, failure to follow the bus rules, or any action or inaction which impedes the safe operation of the bus.

Student Name(s) \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_  
\_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_  
\_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

Parent Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_ Work Phone \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

School Attending \_\_\_\_\_ (home attendance school \_\_\_\_\_)

Comments \_\_\_\_\_  
\_\_\_\_\_

If you are requesting consideration for more than one child and only one seat is available, do you wish to reserve that seat? YES \_\_\_\_\_ NO \_\_\_\_\_

#### **OFFICE USE ONLY**

Date Received \_\_\_\_\_ Student ID# \_\_\_\_\_ Approved \_\_\_\_\_ NOT Approved \_\_\_\_\_

Reason \_\_\_\_\_ Date \_\_\_\_\_ Notified Date \_\_\_\_\_

Notified by \_\_\_\_\_ Stop # \_\_\_\_\_ AM Bus \_\_\_\_\_ Time \_\_\_\_\_ PM Bus \_\_\_\_\_ Time \_\_\_\_\_